



# MINUTES of the IFSHT DELEGATE'S COUNCIL MEETING

12th IFSHT Triennial Congress  
ExCel Center, London, UK

June 8, 2022, 13:45 to 16:30 pm

## WELCOME

Nicola Goldsmith

1. Nicola Goldsmith, President of IFSHT, Chair of Meeting welcomed delegates, past presidents, committee chairs, candidates for office, international liaison representatives, Evelyn Mackin grant recipients, and guests to meeting. She further acknowledged those attending virtually and applauded all for their presence in these difficult times. Intention to run meeting in a timely fashion was communicated. The group picture was scheduled at conclusion of the meeting

2. Attendance Report/Establish Quorum

Maureen Hardy

A. 33 voting members present out of 44 total = quorum met

- B. Present with Voting Rights

### • Full Members

**Australia**, Hamish Anderson  
**Austria**, Brigitta Kolmayr  
**Belgium**, Véronique Bertrand  
**Bulgaria**, Georgi Petrov  
**Canada**, Marie Eason Klatt  
**Czech Republic**, Milada Kukachova  
**Denmark**, Kecia Ardenso  
**Germany**, Ingela Hanningsen  
**Greece**, Angie Vervainioti, Alternate  
**Ireland**, Mary Naughton  
**Israel**, Hanna Melchior  
**Italy**, Ilaria Saroglia, Alternate  
**Poland**, Marta Jokiel  
**Portugal**, Rogerion Napier  
**South Africa**, Kirsty van Stormbroek  
**Spain**, Carmen Menaya  
**Switzerland**, Patericia Kammermann  
**United Kingdom**, Hayley Smith  
**United States**, Diane Coker  
**Uruguay**, Janine Hareau

**Argentina**, Marcela Juarez - Virtual  
**Chile**, Alejandra Aquilera - Virtual  
**Finland**, Anna Piironen - Virtual  
**Guatemala**, Marta Beatriz Pineda - Virtual  
**Hong Kong**, Eva Ma - Virtual  
**India**, Shovan Saha - Virtual  
**Japan**, Seiji Nishimura - Virtual

### • Executive Council Members:

Nicola Goldsmith, President  
Peggy Boineau, President Elect

Anne Wajon, Past President  
Maureen Hardy, Secretary General  
Susan de Klerk, Information Officer  
Stacey Doyon, Treasurer

**C. Delegates present without Voting Rights:**

**Bangladesh**, Sumanta Ray  
**Mexico**, Ana Rosella Vargas  
**Fiji**, Akisi Dovibua  
**Romania**, Octavian David Olariu

**Nepal**, Tarranum Siddiqui – Virtual  
**Quatar**, Monique LeBlanc - Virtual  
**Singapore**, Kris Tong - Virtual  
**Bahrain**, Reema Yusuf - Virtual  
**Ghana**, Robert Sowa - Virtual  
**Iran**, Elhan Sadeghein - Virtual  
**Malta**, Simon Gouder - Virtual  
**Saudi Arabia**, Mohammed Amir Siddiqui - Virtual

**D. Past Presidents present**

Jean Claude Rouzaud  
Victoria Frampton  
Annette Leveridge  
Margareta Persson  
Judy Colditz  
Sarah Ewald

**E. Regional/International Liaisons present**

ISSPORTH, Regine LeFauve  
AAHS, Cindy Ivy

**F. Nomination Committee Members present**

Vera Beckman Fries  
Janine Hareau (signed in as delegate)  
Seiji Nishimura (signed in as delegate)

**G. Committee Chairs present**

Chair By Laws Committee, Marie Eason Klatt (signed in as delegate)  
Chair Financial Review Committee, Katia Fournier  
Chair Silent Auction, Leanne Topcuoglu  
Co-Chair Scientific Program, Fiona Sandford  
Co-Chair Scientific Program, Helen Buchanan  
Chair Local Organization Committee, Christy Fowler

**H. Candidates for IFSHT Offices present**

Elizabeth Ward  
Donna Breger Stanton  
Meghann Berchtoid Ford  
Daniel Harte  
Katia Fournier (signed in as Committee Chair)  
Rosemary Prosser

**I. Guests present**

Aviva Wolff  
Gene Terry

**J. 2028 Congress Bid Presenters**

Kirsty van Stormbroek  
Mark Puhaindran

**K. Absent with prior notice:**

**France**, Frederic Apaix  
**New Zealand**, Eileen Carroll  
**Slovenia**, Urska Droic  
**Thailand**, Kedsrin Ktavutat  
**UAE**, Blair Agera  
**EFSHT**, Francesco Romagnoli  
**IFSSH**, Belinda Smith  
**Past President**, Corrienne Van Velze  
**Past President**, Lynne Feehan  
**Nominations Candidate**, Kim Kraft  
**EM Grant**, Fatma Alashatti

**L. Absent with no response:**

**Colombia**, Xiomara Florez  
**Norway**, Marit Maarnes  
**Egypt**, Sara Samir Mohamed  
**SSTM**, Adiola Estrada

**M. Absent with prior notice they would attend but did not show:**

**Brazil**, Maria Candida Luzo  
**Kenya**, Alfred Ngetich  
**Sweden**, Jenny Rosengren  
**Turkey**, Beray Keiesoglu  
**Venezuela**, Antonieta Larez Rojas  
**Ethiopia**, Dheeraj Lamba  
**Gaza**, Moussa Abu Mostafa  
**Nigeria**, Auwai Abdullahi  
**Sri Lanka**, Kalyani Hemalatha  
**Zimbabwe**, Nyaradzai Munambah  
**APFSHT**, Hercy Li

**3. REVIEW AGENDA; PROCEDURAL GUIDELINES**

Nicola Goldsmith

A. Nicola reviewed the procedural guidelines for conducting the Council Meeting. All delegates were supplied with an agenda, procedural guidelines, IFSHT Bylaws, Delegate's Job Description, the 2022-2025 nomination slate, 2022- 2025 Budget Proposal, Income and Expense Statements for the period 2019-2022, red and green cards for open voting and ballots for closed voting. All Council materials are available on IFSHT.org under delegate documents.  
It was announced that the Past President Sarah Ewald and Daniel Harte, Publications Committee have agreed to act as vote counters.

**B. In Memorium**

Evelyn Mackin, First President IFSHT 1922-2020  
Suzanne Koster, Netherlands Delegate 1971-2022

#### 4. APPROVAL OF MINUTES from prior Council Meeting

Maureen Hardy

- 2019 Council Meeting Berlin – approved by electronic vote October 2019
- 2021 June Virtual Council Annual Meeting – approved by electronic vote Nov. 2021

#### 5. EXCO REPORTS

##### A. President Report

Nicola Goldsmith

- Work with and support the British Association of Hand Therapists (BAHT) towards the next IFSHT Congress in London 2022
- Initiate the mentorship programme from full member countries to associate and corresponding members
- Launch new publication (R.E.A.C.H)
- Rethink Commercial membership category and replace with sponsorship options
- Commission, design and implement a new website
- Review all grants and awards
- Develop Publications Committee
- Develop a “procedures manual” for each of the roles in the IFSHT ExCo for future post-holders

##### B. President-Elect Report

Peggy Boineau

- Completion of 2022 – 2025 budget with Treasurer
- Solicited bids for 2028 Congress
- Served as Past Treasurer to assist Treasurer with on-boarding process
- Served as ex-officio member of Financial Review Committee
- Managed social media platform
- Liaison with Washington, D.C. 2025 team for 2025 Congress
- Liaison with Education Committee

##### C. Secretary General Report

Maureen Hardy

- Prepare for inaugural Annual Delegates Meeting – held virtually June 2021
- International Hand Therapy Teaching Award – processed 2 applications
- Processed 33 nominations for awards and grants presented at Congress
- Prepare EXCO Agenda and Meeting Minutes for 24 virtual meeting calls and three days in person meeting in London, February 2020
- Process Volunteer applications for Committee roles
- Communicated with Delegates and Guests regarding 2022 Congress
- Worked with President on call of proposals to host the Triennial Congress 2028
- Policy & Procedure Manual revised
- Chair of Membership Committee: 5 new members added
- EXCO Liaison to Bylaws Committee

##### D. Information Officer Report

Susan de Klerk

- Preparation of IFSHT Update 2019, 2020
- Launched new IFSHT website 2021; aided in design and building of content.
  - Update delegate information
  - Design and conduct polls

- Update Publications section
- IFSHT REACH Newsletter
  - Worked with publishing company on design and content
  - Published 4 editions from 2021-2022 to date
  - Launched REACH Logo contest
- Appointed Publications Committee Members
- Social Media
  - Liaison with external company to manage social media posts
  - Developed and edited content for Instagram and Facebook
  - Liaised with Social media Champions at IFSSH-IFSHT Congress 2022

#### E. Treasurer Report

Stacey Doyon

- Manage IFSHT Finances
  - Monitor IFSHT account in Credit Suisse banking system
  - PayPal account – invoicing and paying services
  - PayPal donation button on [www.ifsht.org](http://www.ifsht.org)
  - Prepared 2019-2022 Income Report (found in Meeting Book, A-1)
  - Prepared 2019-2022 Expense Report (found in Meeting Book, A-1)
  - Prepared Income Statement 2019-2022 (found in Meeting Book, A-2)
- Membership Status & Fees
  - Prepare and send annual invoices
  - Report countries membership status to EXCO
  - Implement new Fee Structure on 01 January 2020
  - EXCO liaison to Finance Review Committee
  - Prepare 2023-2025 Budget (found in Meeting Book, A-4)
- EXCO liaison to Finance Review Committee
- Prepare 2023-2025 Budget (found in Meeting Book, A-4)
- OPEN VOTE to approve Proposed 2023-2025 Budget – All Approved (yes= 33)
- OPEN VOTE to approve Bank Name in Switzerland – All Approved (yes = 33)

#### F. Immediate Past-President's Report

Anne Wajon

- Served as Chair of Nominations Committee
- Participated in IFSHT EXCO Zoom calls, reviewed/approved EXCO council minutes
- Served on Executive committee as officer and voting member of Council
- Participated in EXCO face-to-face meeting in London, February 2020.
- Supported Treasurer with fiscal responsibilities, including downloading bank statements and transferring funds as required
- Served as signatory on IFSHT bank account
- Supported Information Officer during leave of absence to assist with publication of EZINE
- Assist Secretary General and President conducting vote during Council meeting
- Organise and host Past President's reception, London June 2022

### 6. COMMITTEE REPORTS

#### A. Awards/Grant Committee Report

Nicola Goldsmith

As Chair of the Awards Committee, Nicola appointed committee members, reviewed all

award/grant applications, solicited IFSSH contributions to Evelyn Mackin Triennial Award and Triennial Congress Travel Grants, and managed the allocation of funding for all travel assistance grants.

**Lifetime Achievement Award:**

This award was developed to honor therapists who have made a global impact on the progress of hand therapy. The presentation of this award was made to 10 outstanding hand therapy pioneers:

- Sandra Artzberger, USA
- Jennifer Ball, Australia
- Suzanne Caragianis, Australia
- Sarah Ewald, Switzerland
- Tracy Fairplay, Italy
- Kenneth Flowers, USA
- Paul LaStayo, USA
- Joy MacDermid, Canada
- Helene Parmentier, France
- Birgitta Rosen, Sweden

**Cristina Alegri Award for Innovation:**

This award recognizes a therapist who has made an innovative contribution to the practice of hand therapy. 5 nominations were received, and the committee made the award to:

- Hayley Fay, UK for Hand Therapy Prescription App

**Evelyn Mackin Triennial Congress Grant:**

This grant provides full sponsorship to emergent hand therapists from less developed, non-IFSHT member countries to attend congress and expand their knowledge and networking base in hand therapy. 5 therapists were sponsored to attend the London Congress:

- Fatma Alashatti, Kuwait
- Akisi Dovibua, Jiji
- Georgi Petrov, Bulgaria
- Robert Sowa, Ghana
- Dorji Tshering, Bhutan

**IFSHT / IFSSH Triennial Congress Grant:**

This grant provides funding to support therapists from countries with limited resources or who are presenting, to attend the congress. 10 applicants received congress grants.

**IFSHT / IFSSH International Teaching Grants:**

Supports in-country hand therapy teaching activities in areas with less developed hand therapy. 1 application was received and approved during this term for teaching projects in Bulgaria.

**IFSHT Dynamometer Program:**

Program established to donate dynamometers to countries where this tool may not be readily available. 1 dynamometer distributed to Bulgaria.

**B. Nominations Committee Report**

Anne Wajon

**ELECTION OF CANDIDATES FOR EXCO OFFICES**

- Prior to Council, all delegates received the “Statement of Intent” and the “Curriculum Vitae” from all nominees. The President and Immediate Past President roles are automatic appointments as they were elected in 2019. Officers are elected by majority of vote of Council (EXCO Officers and Full Member Delegates), by a closed ballot.

Nominees for the President Elect: Stacey Doyon, USA

Nominee for the Secretary General: Marie Eason Klatt, Canada

Nominee for the Treasurer: Elizabeth Ward, Australia

Nominees for the Information Officer: Susan de Klerk, South Africa

### C. Education Committee Report

Co-Chairs Raquel Cantero,  
Jenny Rosengren

- Survey results concerning Mentoring Program completed and evaluated. EXCO put together groups for cooperation.
- Prepared education sections of former website for transformation to the new website.
- Completed regular updates and review of the educational opportunities listed on the IFSHT website, including visit a clinic, post grad courses, continued education courses, national and international events, clinical links, databases and journals.
- Performed initial review of IFSHT International Hand Teaching Grant applications/recommendations
- Solicited hand therapy education programs to advertise programs on IFSHT.org
- Corresponded with members to encourage posting of annual society meetings on the website.
- Shared information on IFSHT Congress Grants to non-member countries.
- Facilitate education for corresponding and associate members
- Posting a lecture from a member society's annual meeting on the IFSHT website. the purpose and implementation is being reviewed.

### D. Publications Committee Report

Susan de Klerk

- Closed Vote on 5 submissions for REACH Logo

### E. Financial Review Committee Report

Chair, Katia Fournier

- IFSHT receives its principal income from membership dues, educational events and donated funds
- Review the books, bylaws and financial policies of the IFSHT every three years.
- Perform a yearly preliminary review to ensure irregularities are highlighted in a timely manner
- IFSHT funds are controlled and monitored to ensure that capital is maintained per the agreed triennial budget.
- Prepare report with Treasurer to be presented at Council.
- This review is part of the process of the official report ranging from 1<sup>st</sup> of January 2020 to 31<sup>st</sup> of December 2022. A preliminary review report from the 1<sup>st</sup> of January 2020

to 30<sup>th</sup> of June 2021 was completed. Preliminary reports are usually done annually but there were delays associated with the pandemic and with finding committee members.

**F. Membership Committee Report**

Chair, Maureen Hardy

New Member Countries 2019-2022:

2019	Poland	Full
2020	Nigeria	Corresponding
2021	Fiji	Corresponding
2021	Poland	Full
2021	Bulgaria	Full
2021	Egypt	Corresponding

**G. Bylaws Committee Report**

Marie Eason Klatt

- PROPOSED BYLAWS CHANGES – See Addendum A.6
- OPEN VOTE: Bylaws amendments require a two-thirds (2/3) vote for ratification.  
Marie Eason Klatt moves to approve the Bylaws changes; Stacey Doyon seconds.  
Voting was held by show of cards: MOTION CARRIED (yes=33)

**7. RESULT OF NOMINATING VOTE FOR EXCO OFFICES**

Anne Wajon

- Nomination slate for EXCO Officers approved by vote (yes = 33)
- The new officers for the 2022-2025 term are acknowledged and welcomed:

President:	Peggy Boineau, USA
President Elect:	Stacey Doyon, USA
Secretary General:	Marie Eason Klatt, Canada
Treasurer:	Elizabeth Ward, Australia
Information Officer:	Susan de Klerk, South Africa
Past President:	Nicola Goldsmith, UK

**8. ELECTION OF CANDIDATES FOR STANDING COMMITTEE CHAIRS**

**AND NOMINATING COMMITTEE MEMBERS**

Anne Wajon

Membership Committee Chair: Marie Eason Klatt (automatic appointment)

Bylaws Committee Chair: Donna Breger Stanton, USA

Financial Review Chair: Katia Fournier, UK

Publications Chair: Daniel Harte, Ireland

Education Committee Co-Chairs: choose two  
Meghann Bershold Ford,



Kim Kraft, USA  
Shovaan Saha, India

Nomination Committee Members: choose three:

Meghann Bershtold Ford  
Hercy Li, Hong Kong  
Rosemary Prosser, Australia

## 9. Triennial Congress Committee Reports

- **IFSHT Triennial Congress Local Organizing Committee Report** Chair, Christy Fowler
  - Appointment of BAHT co-chair of scientific committee – Dr Fiona Sandford
  - Appointment of abstract committee co-chairs – Dr Donna Kennedy and Dr Lisa Newington
  - Appointment of Chair Silent Auction committee – Leanne Topcuoglu
  - Appointment of Social Committee – Dr Leanne Miller and Debbie Miles
  - Finalisation of conference venue – Excel
  - Arrangement of complementary tickets for IFSHT exco for congress
  - Arrangement of accommodation for IFSHT president and IFSHT secretary general at Novotel
  - Assistance with finding venue for past president dinner
  - Planned opening and closing ceremony script in conjunction with IFSHT president
  - Liaised with Asszisztencia for IFSHT/BAHT exhibition
  - Arranged for COVID travel testing on site for those who need it
  - Liaison with IFSHT and Asszisztencia for all meeting rooms, space for silent auction
  - Site visits x 2 with organising committee and IFSHT president and scientific chair
  - PUB night
  - Assistance for scientific committee with finding chairs, filling last minute speakers
  - Finalising BAHT stand – merchandise, leaflets etc
  - Continuing to approaching remaining exhibitors
  - Producing travel documents for social events
  
- **IFSHT Triennial Congress Scientific Program Committee Report** Co-Chairs Fiona Sandford, Helen Buchanan
  - 23 Invited speakers sessions in the therapy programme (including x 117 speakers in the therapy programme)
  - Keynote speakers (x3)- sponsored by Orfit.
  - Combined sessions with surgeons (x 8). Some in the therapy programme and some in the surgical programme.
  - Free paper sessions (x 10)- although several combined over and above this including assessment and pain.
  - Workshops (x 9) within the programme are free for participants. Each participant will be able to attend at least one workshop. Orfit is also running a workshop and has sponsored the keynote speakers.
  - Poster presentations.
  - Finalising chairs/moderators for both the free paper and invited speaker sessions
  - Arrangements for hybrid mode. Only the main therapy room will be streamed live for one line participants. They will also have access to the main surgical room and the instructional surgical course.
  - Arrangements for questions to be asked both in the room and to on line speakers.

- Booking of workshops system.
- 523 therapists are registered at Congress

- **Silent Auction 2019 Committee Report**

Chair, Leanne Topcuoglu

- Introduction to Silent Auction and Process
- Consideration of format; paper vs online
- Set-up Silent Auction on Galabid Platform
- Promotion of Silent Auction through: Reach, Social Media, BAHT e-bulletin
- Sourcing items for donation
- Contacting conference sponsors and exhibitors for donations
- Recruiting volunteers to staff the stand on 9th June
- Printing signage for venue
- Ongoing promotion through social media and e-bulletin

**10. 2028 CONGRESS BIDS**

Nicola Goldsmith

- One (1) Hand Surgery-Hand Therapy Congress joint bid submitted to IFSHT from Singapore.
- One (1) Hand Therapy Congress bid submitted to IFSHT from South African Society of Hand Therapists.
- Bids were reviewed and the EXCO recommends all bids. All bid documents were sent to the delegates prior to the council meeting.
- Bid presentations:
  - Singapore SSHS/SAHT bid presented by Dr. Mark Phuaindran
  - SASHT bid presented by Kirsty van Stormbroek
- Closed Vote, vote with YES or NO for each country bid.

**11. Result of Vote on REACH Logo:**

- entry chosen by Michele Chim, Australia

**12. RESULT OF VOTE FOR COMMITTEE CHAIRS AND NOMINATION COMMITTEE MEMBERS**

Anne Wajon

- Nomination slate for EXCO Committee Chairs and Nomination Committee chosen by vote (n = 33)
- The new Committee Chairs and Nominating Committee Members for the 2022-2025 term are acknowledged and welcomed:

Bylaws Committee Chair:	Donna Breger Stanton, USA
Financial Review Chair:	Katia Fournier, UK
Education Committee Co-Chairs:	Shovan Saha, India Kim Kraft, USA
Nomination Committee Members:	Meghann Berchtold Ford Hercy Li, Hong Kong Rosemary Prousser, Australia
Publications Committee Chair:	Daniel Harte, Ireland

12. **IFSHT Incoming President Remarks 2022-2025** Peggy Boineau
13. **VOTE RESULT OF 2025 CONGRESS JOINT BIDS** Nicola Goldsmith
- IFSHT vote supports Singapore as 2028 Congress Host
14. **2025 IFSSH/IFSHT CONGRESS Washington DC, USA** Aviva Wolff
- A slide presentation premiering the venue for the 2025 Congress was shared with delegates and guests
15. **CLOSING REMARKS** Nicola Goldsmith
- Thanks to all council meeting participants, to the outgoing and the incoming IFSHT EXCO, all new elected individuals for the IFSHT committee positions, and the 2022 local organizing committee.
16. **MEETING ADJOURNED**
- The meeting was officially adjourned at 16:30 pm.

## Attachments:

- A.1 Budget 2019-2022: Income & Expenses
- A.2 Income Statement for the period of 01/01//2019 – 29/4/22
- A.3 Balance Sheet as of 29 April 2022
- A.4 Budget 2023-2025
- A.5 IFSHT Organizational Chart
- A.6 Proposed Bylaw Changes

Minutes prepared by Maureen Hardy, 2019-2022 IFSHT Secretary General  
Reviewed by the 2019-2012 Executive Committee and the incoming 2022- 2025 Executive Committee