



MINUTES of the IFSHT DELEGATE'S COUNCIL MEETING

11th IFSHT Triennial Congress

City Cube, Berlin, Germany

June 19, 2019, 13:40 to 16:30

1. WELCOME & ANNOUNCEMENT

Anne Wajon

Anne Wajon, President of IFSHT, Chair of Meeting welcomed delegates, past presidents, committee chairs, candidates for office, international liaison representatives, and guests to meeting. Intention to run meeting in a timely fashion was communicated. The group picture was rescheduled for the afternoon break.

All delegates were given a packet of 5 finger goniometers to celebrate **IFSHT 30th Anniversary**. It was requested that they share these goniometers with their colleagues back home and encourage them to send a picture of themselves using the goniometer in their clinic to IFSHT (secretarygeneral@ifsht.org) for publication. Additional goniometers were distributed to all attendees at the IFSHT Opening Ceremony.

Membership pins were distributed to full member delegates at the start of the meeting. All delegates received a certificate of appreciation for their service to IFSHT during the 2016-2019 term.

2. ATTENDANCE REPORT / ESTABLISH QUORUM

Anne Wajon

A. The following people were present and signed in to the Council Meeting

Present with Voting Rights:

- **Full Member Delegates:** **Argentina**, Beatriz Piso; **Australia**, Lara Griffiths; **Austria**, Brigitta Kolmayr; **Belgium**, Véronique Bertrand; **Brazil**, Maria Candida Luzo; **Canada**, Marie Eason Klatt; **Chile**, Ricardo Banda; **Colombia**, Carolina Molano (alternate); **Czech Republic**, Milada Kukacková; **Denmark**, Kecia Ardenso; **Finland**, Annu Voipio; **France**, Dominique Thomas (alternate); **Greece**, Glykeria Gounaropoulou; **Guatemala**, Marta Beatriz Pineda; **Hong Kong**, Eva Ma; **Ireland**, Mary Naughton; **Israel**, Hanna Melchior; **Italy**, Stefania Paparo (alternate); **Japan**, Seiji Nishimura; **Kenya**, Erastus Shuma (alternate); **Netherlands**, Karin Boer-Vreeke; **New Zealand**, Eileen Carroll; **Norway**, Terese Aglen (alternate); **Portugal**, Felipe Rodriques Ferriera (alternate); **Spain**, Raquel Cantero; **South Africa**, Dershee Devan; **Sweden**, Jenny Rosengren; **Switzerland**, Marianne von Haller; **Turkey**, Burcu Semin Akel (alternate); **United Kingdom**, Christy Fowler; **United States**, Linda Klein; **Uruguay**, Janine Hareau
- **Executive Council Members:** Anne Wajon **President**; Nicola Goldsmith, **President-Elect**; Maureen Hardy, **Secretary General**; Cecilia Li, **Information Officer**; Peggy Boineau **Treasurer**; Sarah Ewald, **Immediate Past-President**.

Present without Voting Rights:

- **Associate Member Delegates:** **Mexico**, Anna Rosella Vargas (alternate); **Nepal**, Mohan Dangol (alternate); **Qatar**, Monique LeBlanc.

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- **Corresponding Member Delegates:** **Malta**, Simon Gouder; **Zimbabwe**, Tsitsi Murove.
- **Past-Presidents:** Jean-Claude Rouzaud, France; Victoria Frampton, United Kingdom; Judy Colditz, USA; Lynne Feehan, Canada.
- **Nomination Committee Members:** Valeria Elui, Brazil; Kecia Ardenso (serving also as Denmark delegate).
- **Regional/International Liaisons:** **APFSHT**, Hercy Li, Hong Kong; **SSTM**, Adiola Estrada, Argentina.
- **Committee Chairs:** **Education Committee**, Vera Beckman Fries, Switzerland; **Nomination Committee**, Sarah Ewald, Switzerland (serving also as EXCO Member); **Membership Committee**, Maureen Hardy (serving also as EXCO Member); **Bylaws Committee**, Zoe Clift, UK; **Financial Review Committee**, Peggy Boineau, USA (committee liaison, serving also as EXCO Member); **Silent Auction Committee**, Gene Terry, USA (committee volunteer and guest); **Translation Committee**, Denise Conterjnic, Argentina; **Scientific Program Committee**, Co-Chair Dorit Aaron, USA.
- **Commercial Member:** Steven Cuyppers, **Orfit**.
- **Candidates for IFSHT Offices:** Stacey Doyan, USA; Susan de Klerk, South Africa.
- **Guests:** Josephine Wong, Hong Kong; Gene Terry, USA; Alejandra Aguilera, Chile; Antonio Duarte, Portugal; Giotto Paulo, Italy.
- **2025 Congress Bid Presenters:** Ana Paim, Brazil; Carolina Molano, Colombia (serving also as Colombia delegate); Linda Klein, USA (serving also as USA delegate).

B. Absent

- **Absent with written notice** - prior notice received indicating delegates would not attend was received from IFSHT member countries: Antonieta Larez, **Venezuela**; Meliha Muratovic, **Slovenia**; Jose Rafael Ramos, **Philippines**; Kris Tong, **Singapore**; Sumanta Ray, **Bangladesh**; Moussa Abu Mostafa, **Gaza**; Elham Sadeghein, **Iran**; Octavian David Olariu, **Romania**; Robert Sowa, **Ghana**; Kedsrin Ktavutat, **Thailand**; Beate Jung, **Germany**. Commercial members: Julie Belkin, **3 Point-Products**; Jeff Applegate, **NorthCoast Medical**; Michael Jensen, **DanMic Global**; Dr. Olga Kotereva, **T-Tape Company**.
- **Absent with no response** – no response was received to meeting invitations from IFSHT member countries: Bo Kyoung, **South Korea**; Reema Yusuf, **Bahrain**; Sanjean Taylor, **Barbados**; Kalyani Hemalatha, **Sri Lanka**. Commercial member: Cigo Ouyang, **Klarity**.
- **Absent** - prior notice received indicating delegates would attend Council meeting but they did not show: Blair Agero, **United Arab Emirates**; Nuha Nizar Khraishi, **Saudi Arabia** (alternate).

C. Establish Quorum

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32 Full Member Delegates and 6 Executive Committee Members present (Germany provided written request to vote by proxy via Netherlands Delegate): 39 voting out of 43 eligible votes - quorum established.

3. REVIEW AGENDA; PROCEDURAL GUIDELINES

Anne Wajon

Anne Wajon reviewed the procedural guidelines for conducting the Council Meeting. All delegates were supplied with an agenda, procedural guidelines, IFSHT Bylaws, Delegate's Job Description, the 2019-2022 nomination slate, 2020- 2022 Budget Proposal, Income and Expense Statements for the period 2017-2019, red and green cards for open voting and ballots for closed voting. It was announced that the Nomination Committee member Valeria Elui and Past President Lynne Feehan have agreed to act as vote counters.

4. APPROVAL OF MINUTES from 2016 Council Meeting

Anne Wajon

Motion to approve the minutes of the 2016 Council Meeting held in Buenos Aires was made by Janine Hareau, Delegate Uruguay. Linda Klein, Delegate USA seconded the motion. Voting was held by show of cards: the vote was unanimous, the **MOTION CARRIED**.

Discussion: Maureen Hardy, Secretary General, noted that there is a three year delay in approving prior Council minutes. During this time period new delegates are appointed for several member countries who are voting to approve minutes of a meeting they did not attend. It is permissible by IFSHT Bylaws to have an electronic vote to approve the current council meeting minutes following the meeting. There being no objection, the 2019 Council Minutes will be sent to the delegates for electronic vote of approval when they are prepared following the meeting.

5. EXCO REPORTS

President Report

Anne Wajon

The President represented IFSHT at 5 hand therapy meetings around the world, built international hand therapy relationships, maintained working relationships with IFSSH, attended a site visit in Berlin to view the congress, hotel, and social venues, coordinated an EXCO face-to-face meeting in Hong Kong to establish executive goals, and presided over bi-monthly EXCO calls.

During her tenure an Administrative Assistant position was created and filled; a new member fee schedule was approved by a Council vote, and the IFSSH/IFSHT contract for future congresses was renegotiated.

A contract was negotiated and signed between IFSHT and the British Association of Hand Therapy and British Society for Surgery of the Hand for hosting the 12th IFSHT Triennial Meeting in conjunction with the 15th IFSSH Triennial Meeting in London, England in 2022.

Assisted Information Officer with publications including IFSHT Update, HT Connections, and EZINE.

Appointed Dorit Aaron as international Co-Chair of Scientific Program Committee and liaised with committee to ensure a quality faculty was recruited.

IFSHT Silent Auction in Buenos Aires raised \$7,208 that was used to support 12 congress participants.

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President-Elect Report**Nicola Goldsmith**

The President-Elect served as liaison to the IFSHT webmaster, updating webpage information, renewing analytics, coordinating electronic voting process, negotiating platform upgrade, and assisting delegates with access issues.

She provided oversight to Education Committee including the development of a member survey regarding hand therapy organizational development and needs in their country.

Interfaced with the 2022 London Triennial Congress team to assure hand therapy is well represented.

The president-elect worked closely with the Treasurer in preparing the proposed 2020-2022 budget.

Secretary General and Membership Report**Maureen Hardy**

Responded to inquiries regarding membership in IFSHT, find a hand therapist, and education needs. Networked with potential new members around the world.

Prepared EXCO agenda/meeting minutes for 15 skype call and 2 day in-person meeting.

Processed volunteer applications for Committee roles.

Communicated with delegates on electronic votes and surveys.

Revised EXCO Job Descriptions.

Wrote job description for Administrative Assistant, interviewed, and oriented to role.

Created Organizational Chart.

Processed 47 nominations for awards and grants; 5 applications for teaching grants.

Assisted EXCO is planning and preparing for Council Meeting in Berlin.

Worked with president on call of proposals to host the 2025 Triennial Congress.

Reviewed applications for membership, submit to EXCO and to Council for electronic vote.

Supported and increased the involvement of associate and corresponding members.

Served as liaison to Bylaw Committee.

Membership status in IFSHT:

Full Members	37	International Liaisons	6
Associate Members	8	Commercial Members	6
Corresponding Members	10		

New Members 2017-2019:

DATE	COUNTRY	MEMBERSHIP	DELEGATE
Dec 2016	Klarity Medical	Commercial	N/A
May 2017	Ghana	Corresponding	Robert Sowa
March 2018	Malta	Corresponding	Simon Gouder
March 2018	Singapore	Associate	Kris Tong
March 2018	Thailand	Associate	Kedsarin Ktavutat
March 2018	Zimbabwe	Corresponding	Tsitsi Murove
Dec 2018	Sociedad Sudamericana De Mano (SSTM)	International Liaison	Adela Estrada

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Information Officer Report**Cecilia Li**

Prepared 4 issues of **IFSHT UPDATE** per year to include welcome to new member countries, spotlight of member country activities, International Travel Grant recipients reports, and promotion of 2019 Triennial Congress. All issues are available on the IFSHT.org website in English, Spanish, and Japanese translations.

Invited and edited therapy articles for **EZINE Magazine**:

2017 Feb. PIP Joint Dorsal Dislocation Injury. J. Avery, USA

2017 May. Visit to Komfo Anokye Hospital Ghana. R. Sharma-Abbott, USA

2017 Aug. Challenges in managing scars on paediatric burnt hands. Y. Wei and C. Li-Tsang, Hong Kong

2017 Nov. Early active adjustable traction (EAVAST) for phalangeal fractures. J. Fairclough, Australia

2018 Feb. Sports Injuries of the hand and wrist. M Herman, USA

2018 May. Lo profile PIP Joint Orthosis. J. Hanna, Australia

2018 Aug. Hand Therapy in Romania. O. D. Olariu, Romania

2018 Nov. Hands Across the Atlantic- A Therapy Exchange Programme. F. Zeier, Switzerland

2019 Feb. Eccentric training in management of chronic De Quervain's tendinopathy. E. Veenker, Netherlands

2019 May. Improving thumb MCP joint stability with a lightweight splint. S. Ewald, Switzerland

Treasurer's Report**Peggy Boineau**

Accounting reviewed and accepted up to 31st December 2016 by EXCO and Council.

Accounting is accurate to 23 March 2019 and final review will occur during first quarter of 2020, after closure of books for the 2017-2019 period.

Accounting closed and approved by Financial Review Committee Chair, 2017 and 2018.

Accounting for 2017-2019 term, thru December 2018, has been approved by Financial Review Committee.

All accounting is available for review by Switzerland tax authorities, but not required to be submitted, unless requested, due to IFSHT having tax free status.

Membership payment

New fee structure, approved by Council, commences 01 January 2020.

Invoicing for membership occurs annually in January.

Outstanding membership fees owing 2018, resulting in "not in good standing" status include one full member, two associate members, and one corresponding member.

IFSHT Finances

Mainly using on-line banking system of Swiss bank account, Credit Suisse.

In country bank policy change: Credit Suisse no longer accepts users from certain countries, including USA (i.e. Treasurer). IFSHT process for bank access adjusted to accommodate this change.

PayPal account is used for both invoicing and paying.

PayPal donation buttons used for IFSHT website.

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Budget for 2020-2022 reviewed by EXCO and submitted for Council's review

Triennial Budget Proposal (2020-2022): ready for vote by council

2020-2022 Proposed Income Budget reviewed.

2020-2022 Proposed Expense Budget reviewed.

Discussion: One question was asked why all expenses related to serving as an officer are not reimbursed, as this makes it difficult for anyone without adequate personal finances to serve. Peggy Boineau responded that this issue should be considered by the President Elect and Treasurer during the budgeting process.

- **Motion to approve the Budget Proposal 2020-2022** is made by Christy Fowler, Delegate UK, and seconded by Laura Griffiths, Delegate Australia. Voting was held by show of cards: the vote is unanimous and **MOTION CARRIED.**

In-country bank representative

IFSHT is required to have an in-country (Switzerland) bank representative. Sarah Ewald has served last term in this role and her home serves as official address. Sarah Ewald agrees to continue to serve in this role the next term.

- **Motion to approve Sarah Ewald as in-country bank representative** is made by Marie Eason Klatt, Delegate Canada and seconded by Anne Wajon, Australia. Voting was held by show of cards (note that Sarah Ewald did not vote): the vote is unanimous and **MOTION CARRIED.**

Immediate Past-President's Report

Sarah Ewald

Represented IFSHT at national and international courses.

Acted as liaison to IFSHT bank in role of IFSHT Bank Gnome.

Co-authored a detailed report on the 2016 Scientific Program Committee results during the Triennial in Buenos Aires; met with 2019 committee for orientation to materials.

Prepared and sent out IFSHT Hand Therapy Connections newsletter 2x per year.

Researched and generated General Data Protection Act (GDPR) policy for IFSHT mailing list and amended address lists according to recipient feedback.

Set up electronic review process for awards committee to access regarding the IFSHT Cristina Alegri Innovation nominations, and for the IFSHT Lifetime Achievement Award nominations. Organized Past-President reception at Triennial Congress.

6. COMMITTEE REPORTS

Awards & Grants Committee

Anne Wajon

As Chair of the **Awards Committee**, Anne appointed committees to assist with establishing the criteria for inaugural presentation of Lifetime Achievement Award. The Chair reviewed all award/grant applications, solicited IFSSH contributions to Evelyn Mackin Triennial Award and Triennial Congress Travel Grants, and managed the allocation of funding for all travel assistance grants.

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Lifetime Achievement Award:

This award was developed to honor therapists who have made a global impact on the progression of hand therapy.

The inaugural presentation of this award was made to 13 outstanding pioneers in hand therapy:

Corrianne Van Velze, South Africa

Dominique Thomas, France

Jean Claude Rouzaud, France

Rosemary Prosser, Australia

Margareta Persson, Sweden

Patricia McKee, Canada

Evelyn Mackin, USA

Annette Leveridge, UK

Victoria Frampton, UK

Lynne Feehan, Canada

Adiela Estrada, Colombia

Judy Colditz, USA

Shrikant Chinchalkar, Canada

Cristina Alegri Award for Innovation:

This award recognizes a therapist who has made an innovative contribution to the practice of hand therapy.

8 nominations were received with a variety of innovations, and the committee made the award to Judy Bell Krotowski for her work in developing and promoting use of monofilaments for sensory testing.

Evelyn Mackin Triennial Award:

This grant provides full sponsorship to emergent hand therapists from less developed, non-IFSHT member countries to attend congress and expand their knowledge and networking base in hand therapy.

4 therapists were sponsored at >\$7000 to attend the Berlin Congress from Bhutan, Zimbabwe, Estonia, and Poland.

IFSHT / IFSSH Triennial Congress Grant:

This grant provides funding to support therapists from countries with limited resources or who are presenting to attend the congress.

22 applications were received and \$11,000 was distributed amongst the successful 19 applicants to attend the congress.

IFSHT / IFSSH International Teaching Grants:

Supports in-country hand therapy teaching activities in areas with less developed hand therapy.

Increased funds available to any one applicant to maximum of \$1500.

5 applications were received and 4 grants were approved during this term for teaching projects in Nepal, Malawi, Rwanda, and Sri Lanka.

IFSHT Dynamometer Program:

Program established to donate dynamometers to countries where this tool may not be readily available.

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20 Dynamometers distributed to: Nepal, Bolivia, Tanzania, Rwanda, Zimbabwe, India, Vietnam, Malawi, Argentina, and Kathmandu.

Nominating Committee Report

Sarah Ewald

Nominating Committee Members: Kecia Adenso, Denmark, Valeria Elui, Brazil, and Veronique van der Zyphen, Switzerland.

Sent out 4 calls for Nominations to full member delegates: 31.01.18, 27.04.2018, 10.09.2018, 1.11.2018.

Announced call for nominations to general hand therapy public in IFSHT HT Update, and in IFSHT Hand Therapy Connections Newsletter on 19 May 2018 and 14 September, 2018.

Corresponded with all nominees regarding revised job descriptions and roles.

Chaired committee meetings on review of all candidates.

Prepared final 2019-2022 Nomination Slate and presented to EXCO:

- 5 individuals for 4 Officers Positions (President-Elect, Secretary General, Treasurer, Information Officer).
- 6 individuals for 3 Standing Committee Chairs.
- 4 individuals for 3 Members of Nomination Committee.

ELECTION OF CANDIDATES FOR EXCO OFFICES

Sarah Ewald

Prior to Council, all delegates received the “Statement of Intent” and the “Curriculum Vitae” from all nominees. The President and Immediate Past President roles are automatic appointments as they were elected in 2016. Officers are elected by majority of vote of Council (EXCO Officers and Full Member Delegates), by a closed ballot, and only one person per officer role is accepted.

Nominees for the President Elect 2019-2022 role:

Peggy Boineau, USA

- 1 nominee, vote for one (1), majority vote, **closed ballot**

Nominee for the Secretary General 2019-2022 role:

Maureen Hardy, USA

- 1 nominee, vote for one (1), majority vote, **closed ballot**

Nominee for the Treasurer 2019-2022 role:

Stacey Doyan, USA

- 1 nominee, vote for one (1), majority vote, **closed ballot**

Nominees for the Information Officer 2019-2022 role:

Raquel Cantero, Spain

Susan de Klerk, South Africa

- 2 nominees, vote for one (1), majority vote, **closed ballot**

Education Committee

Co-Chairs Vera Beckmann-Fries, Rosemary Prosser

Two surveys were sent out:

- One to full member countries, and one to associate and corresponding members.
- Both surveys are still running – survey evaluation are expected autumn 2019.

Regular updates of the educational opportunities listed on the IFSHT Website were pursued.

Participated on decision-making in Applications for International Hand Therapy Teaching Grants.

Provided contacts for several enquires for assistance in developing and running courses in countries that do not have hand therapy associations.

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Translations Committee**Chair, Denise Conterjnic**

A total of 11 issues of UPDATE have been translated into Spanish since 2016.

In 2018, Dr. Seiji Kanazawa agreed to translate the UPDATE into Japanese, 3 issues translated.

Financial Review Committee Statement**Peggy Boineau**

The IFSHT Bookkeeping October 2016 to July 2019 was reviewed by Financial Review Committee members - Dave Parsons (Chair), Stacey Doyon, and Peggy Boineau (Treasurer).

It is recommended that following review of the accounting and supporting documents which were available to the FRC for IFSHT Bookkeeping current to July 2019, that the financial accounting be accepted as presented and there is no need for a review by an accountant.

Peggy Boineau, Treasurer, commented that the financial review committee can either recommend the accounting as it is, or recommend a review by an independent accountant.

Social Media Committee**Peggy Boineau**

Kristen Booher, Chair was thanked for work on this committee.

The IFSHT Facebook posts have occurred throughout the past three years with topics posted related to IFSHT and the Congress. The committee has responded to members questions via this format.

Bylaws Committee Report**Chair, Zoe Clift**

The IFSHT Executive Committee 2016-2019 proposed changes to the Federation's Bylaws. The proposed changes were sent to all delegates prior to the Council Meeting. A copy of the Bylaws (approved version 2016-2019) with potential track changes is available in the distributed meeting documents.

PROPOSED BYLAWS CHANGES**I. Mission Statement**

- a. ARTICLE II.A.9. Add new purpose to list: *To assist in the development of a Hand Therapy Society in each Associate and Corresponding member country.*

II. Membership Fees

- a. Article III.2.A. Change wording from "current payment" to "annual payment"
 b. Article III.2.B. Change wording from "Associate member societies" to "Associate member organizations"
 c. Article III.2.D Omit sentence regarding Commercial members' fees.
 d. Article III.4.C. Change wording from "fees for all classes of membership" to "fees for Full and Associated membership".
 e. Article III.4.E. Add: *Failure of a member to contact the Treasurer regarding delinquent dues over 2 years will result in termination of the membership status.*

III. Corresponding Membership Privileges

- a. Article III.2.C. Change wording to: *Each Corresponding Member in good standing shall act as a non-voting delegate to represent their country in Council. Omit: attend as a guest.*
 b. Article III.2.C. Change wording to: Corresponding members may not run for office or chair a committee within IFSHT.
 c. Article V.A. Add: The IFSHT Council shall consist of... *and one (1) non-voting delegate for each Corresponding Member.* Article V.C. Add: *The non-voting delegate recognized as the Corresponding member will represent their country.*

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IV. Change of Commercial Membership to Sponsor

- a. Article III.1.D. Omit Commercial from classes of membership
- b. Article III.2.D. Omit all criteria and privileges
- c. Article V.A. Omit commercial member from Council
- d. Article XV.1. Add this new section to describe new Sponsor category:
- e. **Article XVI: Sponsor**

Criteria: Companies whose business interests are related to the international provision of equipment and supplies related to hand therapy may apply to the secretary general of IFSHT to become a Sponsor designated company. The goal of this sponsorship shall be to support/facilitate ongoing projects within IFSHT.

Privilege: The privileges associated with this level are: a) Acknowledged tie of sponsorship funds directly to IFSHT projects, b) Increased company exposure through advertisement on IFSHT webpage, c) Company logo on IFSHT website with direct link to company.

Sponsorship: Levels of sponsorship shall be determined by the Treasurer and approved by the EXCO.

V. COUNCIL

- a. Article III.2.ABC. Add wording to: Each (Full, Associate, Corresponding) group in good standing shall designate one person, *residing in the country*, to act...
- b. Article III.3.A. Add wording to: The Executive Committee will review each *membership* application and bring forward any recommendations for membership, in a *category that can progress to voting level*, before the Council.

VI. MEETINGS

- a. Article X.2.E. Add wording to: Profits from the IFSHT Triennial meeting, *when held separate to IFSSH Triennial Scientific Meeting*, shall be equitably shared between the hosting society and IFSHT.

VII. EXCO

- a. Article VI.1.B. Add wording to: Officers, *excluding presidential line of President Elect, President, and Past President*, may stand for re-election in the same position...
- b. Article VI.3.ABDEF. List liaison roles for each officer

Discussion opened on recommended bylaw changes:

- Article II. Purpose. Add to new mission statement that goal is to assist in development of a hand therapy society *in each Associate and Corresponding* member country.
- Article III.2.C.c. Corresponding Membership Privileges. *Add corresponding members may serve on a committee.*
- Clarification that Commercial member category is not being “omitted” from bylaws, rather it is being changed to a new category called “Sponsors” as these organizations are not therapists who would progress to voting members.

Bylaws amendments require a two-thirds (2/3) vote for ratification.

Dershnee Devan, South Africa Delegate moves to approve the Bylaws changes with noted corrections from discussion; Marie Candida, Brazil Delegate seconds. Voting was held by show of cards: the vote is unanimous and **MOTION CARRIED.**

7. RESULT OF NOMINATING VOTE FOR EXCO OFFICES

Sarah Ewald

The new officers for the 2019-2022 term are acknowledged and welcomed:

President: Nicola Goldsmith, UK
President Elect: Peggy Boineau, USA
Secretary General: Maureen Hardy, USA

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Treasurer: Stacey Doyan, USA
Information Officer: Susan de Klerk, South Africa
Immediate Past President: Anne Wajon, Australia

Sarah Ewald makes a motion to accept the vote of the new Officers; Marie Eason Klatt, Delegate Canada seconds. Voting was held by show of cards: **the election is accepted by unanimous vote.**

Lynne Feehan and Valeria Elui are requested to destroy the ballots.

8. ELECTION OF CANDIDATES FOR STANDING COMMITTEE CHAIRS AND NOMINATING COMMITTEE MEMBERS

Sarah Ewald

Membership Committee Chair:

Maureen Hardy, USA

- no vote is needed, as Secretary General **automatic appointment**

Bylaws Committee Co-Chairs:

Marie Eason Klatt, Canada

- 1 nominee, vote for one (1), majority vote, **closed ballot**

Financial Review Co-Chairs:

Katia Fournier, UK

- 1 nominee, vote for two (1), majority vote, **closed ballot**

Education Committee Co-Chairs:

Raquel Cantero, Spain

Shrikant Chinchalkar, Canada

Kim Kraft, USA

Jenny Rosengren, Sweden

- 4 nominees, vote for two (2), majority vote, **closed ballot**

Nomination Committee Members:

Vera Beckmann-Fries, Switzerland

Janine Hareau, Uruguay

Seiji Nishimura, Japan

Pam Schindler, USA

- 4 nominees, vote for three (3), majority vote, **closed ballot**

9. Triennial Congress Committee Reports

IFSHT Triennial Congress Local Organizing Committee

Chair, Natascha Weihs

Registration numbers show 681 therapists from 92 countries, combined with 2700 surgeon registrations, results in a total attendance to date of 3900. On-site registration continues with anticipated total attendance to exceed 4000.

Participants had the option of visiting local hand therapy clinics on the free afternoon.

IFSHT Triennial Congress Scientific Program Committee

Co-Chairs Dorit Aaron & Beate Jung

Thank you to Lisa O'Brien, Australia Chair Scientific Review Committee and members.

25 therapy sessions were developed, comprised of international session organizers and

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speakers.

6 therapy workshops are scheduled

This year the program has 102 invited speakers, 47 abstract speakers, and 126 poster presentations.

It is recommended that the 2025 Scientific Program Chairs shadow the 2022 Chairs for mentoring.

Silent Auction 2019 Committee

Gene Terry

Chaired by Dagmar Fucik, Germany; Monica Schafer committee member, Germany.

Several calls for donations were sent to the delegates and other hand therapy connections. Volunteers have been called to assist with the auction on site.

375 items were registered.

The new "Buy It Now" option was explained.

Location and times for viewing and purchasing items was noted.

Sales at this auction will support speakers with limited resources at the 2022 Congress.

10. 2025 CONGRESS BIDS

Anne Wajon

Three (3) Hand Surgery-Hand Therapy Congress joint bids have been submitted to IFSHT.

Bids were reviewed and the EXCO recommends all bids. All bid documents were sent to the delegates prior to the council meeting.

All bids will be voted on by council as acceptable / not acceptable for a joint meeting with IFSSH pending the outcome of the IFSSH council vote. Whoever wins the vote at the IFSSH meeting, will also be the bid that IFSHT will accept pending final signatures on a separate agreement with IFSHT and host organization.

Bid presentations in alphabetical order:

- The joint bid for **Cartagena, Colombia** was presented to the council by Carolina Molano, President ASCOTEMA.
- The joint bid for **Rio de Janeiro, Brazil** was presented to the council by Ana Paim, President SBTM.
- The joint bid for **Washington DC, USA** was presented to the council by Linda Klein, President ASHT and USA Delegate.

Closed Vote, vote with YES or NO for each country bid.

11. RESULT OF VOTE FOR COMMITTEE CHAIRS AND NOMINATION COMMITTEE MEMBERS Sarah Ewald

The new Committee Chairs and Nominating Committee Members for the 2019-2022 term are acknowledged and welcomed:

Bylaws Committee Chair:

Marie Eason Klatt, Canada

Financial Review Chair:

Katia Fournier, UK

Education Committee Co-Chairs

Raquel Cantero, Spain

Jenny Rosengren, Sweden

Members Nomination Committee:

Vera Beckmann-Fries, Switzerland

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by/initial								
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Janine Hareau, Uruguay
Seiji Nishimura, Japan

Sarah Ewald makes a motion to accept the vote of the new Standing Committee Chairs and the Nomination Committee Members; Ricardo Banda, Delegate Chile seconds. Voting was held by show of cards: **the election is accepted by unanimous vote.**

Lynne Feehan and Valeria Elui are requested to destroy the ballots.

12. IFSHT Incoming President 2019-2022

Nicola Goldsmith

Incoming President, Nicola Goldsmith shared her triennial priorities:

- Grow Associate and Corresponding Member Countries into Full Membership with active Hand Therapy Societies.
- Maximize information sharing to individuals of member countries
- Introduce new IFSHT website platform
- Develop sponsorship support for IFSHT projects

13. VOTE RESULT OF 2025 CONGRESS JOINT BIDS

Anne Wajon

All Bids are approved as acceptable for a joint meeting with IFSSH, pending IFSSH vote. The winner will be announced at the IFSHT closing ceremony.

14. 2022 IFSSH/IFSHT CONGRESS London

Christy Fowler

The British Society for Surgery of the Hand and the British Association for Hand Therapy are proud to host the joint congress of the International Federation of Societies for Surgery of the Hand *and* International Federation of Societies for Hand Therapy in London 2022. In collaboration with the Federation of European Societies for Surgery of the Hand, the Congress is planned for: 27th June – 1st July 2022 at the Queens Elizabeth II Conference Centre, Westminster, London.

For more information, visit www.ifssh-ifsht2022.co.uk

15. CLOSING REMARKS

Anne Wajon

Thanks to all council meeting participants, to the outgoing and the incoming IFSHT EXCO, all new elected individuals for the IFSHT committee positions, and the 2019 local organizing committee.

16. MEETING ADJOURNED

Anne Wajon

The meeting was officially adjourned at 16:30.

Minutes prepared by Maureen Hardy, 2016-2019 IFSHT Secretary General
Reviewed by the 2016-2019 Executive Committee and the incoming 2019- 2022 Executive Committee

Reviewed by/initial each page	Anne Wajon	Sarah Ewald	Nicola Goldsmith	Maureen Hardy	Peggy Boineau	Cecilia Li	Stacey Doyan	Susan de Klerk
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Attachments

ATTACHMENT A: IFSHT Delegates' Working Lunch Comments

Compiled by IFSHT EXCO



IFSHT Delegates' Lunch Comments – 19 June 2019

COMMUNICATION

1. How do you share IFSHT information?

NZ: forward information to members

Denmark: Facebook and forwards emails

Hong Kong: posts on their website

Mexico: sends signup link for IFSHT Newsletter; informal group discussion

Portugal: website forwards to members

2. Suggestion: list courses/conferences offered in each country, located in one section on IFSHT website to avoid having to check each country for what is happening.

PARTICIPATION

1. Suggestion: Lifetime Achievement Award – have delegate as opposed to president approve nominee from their country (as one of the three required signatures of support).

2. Suggestion: establish a way for therapists to communicate with each other to get ideas and suggestions (listserve, Facebook, or other platform). (Uruguay, Kenya, Portugal)

OBLIGATION

1. Suggestion: Innovation Award should be a recent innovation (last 10 years). If historic innovation, maybe they should be recognized in another way.

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ATTACHMENT B: Report from South American Society of Hand Therapy (SSTM)

Compiled by Adiola Estrada, President SSTM

South American Society of Hand Therapy

The South American Society of Hand Therapists (SSTM) was created in Argentina in October 1997. Our goal is get the union between societies of Hand Therapists of South American Countries, promote the creation of societies in countries that do not yet exist, encourage the exchange of knowledge, update and disseminate the study and the practice in therapy of the hand, integrate scientifically and socially the countries, the societies and the members.

It is made up of: Argentine Chapter of Hand Therapists, Brazilian Society of Hand Therapists, Colombian Association of Hand Therapists, Uruguayan Association of Hand Therapy, Chilean Association of Hand Therapists, and Venezuelan Association of Hand Therapists.

We have a biannual congress and it is in the country of the President corresponding to the period, in this year we have our meeting in Cartagena - Colombia from August 28 to 31, 2019 with international guests from Spain and the United States.

We are proud to be part of the IFSHT. Thanks you for the welcome and your interest for the hand therapist and hand therapy in the world.

Adiola Estrada
President
South American Society of Hand Therapists

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ATTACHMENT C: Report from European Federation of Societies for Hand Therapy (EFSHT)

Compiled by Saara Raatikainen, President EFSHT

Invitational report to the IFSHT Council

European Federation of Societies for Hand Therapy (EFSHT)

In addition to the routine matters of the federation, during the past three years EFSHT has been working on educational guidelines, done surveys on its members, worked on a certification program and is preparing for the next triennial FESSH-EFSHT congress in 2020. As collaboration between the EFSHT executive committee and education committee a first draft of basic hand therapy education guidelines are in progress. The guidelines will be designed to help those European countries that hope to develop their national hand therapy education services. The executive committee has started running electronic surveys about the educational matters of its member countries and utilizes this data also in the guideline development. The EFSHT education committee has had the main responsibility in building the European certification program for hand therapist and now continues to run the certification and re-certification processes. The next Triennial combined FESSH-EFSHT congress will take place in 2020 in Basel, Switzerland for which the EFSHT executive and scientific committees collaborate with the Swiss society of Hand Therapy and FESSH with an aim of creating a wonderful congress.

On behalf of the EFSHT Executive Committee in April 2019

Saara Raatikainen

EFSHT President

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ATTACHMENT D: Report from American Association for Hand Surgery (AAHS)

Compiled by Sarah Boardman, Administrative Secretary AAHS



The American Association for Hand Surgery (AAHS) appreciates the opportunity to provide an update on its recent and ongoing activities to IFSHT. Please forward questions/inquiries to contact@handsurgery.org. Thank you!

AAHS will celebrate its gold anniversary in 2020: AAHS is a diverse membership of over 1,500, including surgeons, therapists, physician assistants, nurse practitioners, and researchers. Inclusion of all surgical and therapy specialties is a hallmark of the AAHS's mission and values, and has made AAHS a successful, welcoming community of professionals for 50 years.

2020 Annual Meeting: The meeting will be held in Ft. Lauderdale, Florida, January 8-11, 2020, and will feature scientific papers, invited lectures, panels, instructional courses, hands-on workshops, mock oral board examinations, and competitive activities.

Fundraising: In collaboration with Hand Surgery Endowment (HSE), AAHS has launched a [campaign](#) in honor of the AAHS's 50th Anniversary. The Endowment is seeking donations to commemorate AAHS's 50th Anniversary to increase the HSE impact in communities at home and around the world. All forms of giving are greatly appreciated. *The [Vargas International Hand Therapy Teaching Award](#) and [Volunteer Scholarships](#) for therapists, trainees, and early career surgeons are receive HSE support.*

Weekly E-Lecture Program. Aimed to help fulfill the Association's mission to advance global hand care and education, this weekly lecture program provides an interactive learning experience for under resourced areas. AAHS facilitates live, e-lectures which are presented to the surgeons, residents and therapists at the Komfo Anokye Teaching Hospital (KATH) in Ghana. **AAHS is looking to add locations to this program, which would be in the same or similar time zone.**

Free webinars. Education is the core of the AAHS mission, and to supplement education provided at its Annual Meeting, AAHS continues to offers up to 8 [webinars](#) per year. **A combined webinar with ASHT on "Pediatric and Adolescent Sports Injuries in the UE: Surgeons' and Therapists' Perspective" in February 2019.** To learn more about these webinars, please visit the [AAHS website](#).

Combined Bid to Host IFSSH/IFSHT in 2025. The AAHS, in collaboration with ASSH and ASHT, proudly submitted a combined bid to host the IFSSH/IFSHT Congress in 2025. The Association is hopeful its combined bid will be well received and the organization is selected for hosting privileges!

Reviewed by/initial each page	Anne Wajon	Sarah Ewald	Nicola Goldsmith	Maureen Hardy	Peggy Boineau	Cecilia Li	Stacey Doyan	Susan de Klerk
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ATTACHMENT E: Report from International Federation of Societies for Surgery of the Hand (IFSSH)

Compiled by Daniel Nagle, Secretary-General IFSSH

**INTERNATIONAL FEDERATION OF SOCIETIES FOR SURGERY OF THE HAND****President:****Zsolt Szabo**

Traumatology B.A.Z. Teaching Hospital
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activhand@gmail.com

President Elect:**Marc Garcia-Elias**

Institut Kaplan
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Secretary-General:**Daniel Nagle**

737 N. Michigan Ave., Suite 700,
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USA
secretary@ifssh.info

Secretary-General Elect:**Goo Hyun Baek**

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Historian:**David Warwick**

University Hospital Southampton
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Member-at-Large:**S. Raja Sabapathy**

Ganga Hospital
313 Mettupalayam Road
Coimbatore: 641043
India
raiahand@gmail.com

Immediate Past President:**Michael Tonkin**

PO Box 52
Milsons Point. 1565.
Australia
mtonkin@med.usyd.edu.au

Secretariat:administration@ifssh.info**IFSSH website:**www.ifssh.org

The IFSSH Executive have worked with the local organising committee in Berlin throughout the past years to prepare for this congress and we welcome all participants.

The IFSSH has continued to expand its membership and activities throughout the 2016-2019 triennium.

The Federation now consists of 59 member societies from 57 nations, with the additions this triennium of the Guatemalan Society of Hand Surgery (Asociación Guatemalteca de Cirugía de la Mano) and the Association of Chinese-Speaking Hand Surgeons United.

The financial basis of the IFSSH remains strong and this allows for the encouragement of educational activities worldwide through sponsorship programs. Since meeting in Buenos Aires, the IFSSH has provided over US\$70,000 of educational sponsorship.

The Committee for Educational Sponsorship has had a busy triennium with a numerous applications to assess. The successful applicants were:

- The 1st Symposium on Surgery of the Spastic Upper Limb, Paris, 2017
- Fellowship assistance - Dr Mohamed Abdelrahman, Sudan
- Esser Masterclass – Dr Michael Zuidam, Netherlands
- International Consortium for Health Outcomes Measurement (ICHOM) - Adult Hand Set
- 2nd International Symposium on Surgery of the Spastic Upper Limb, Venice, 2019
- IFSHT (IFSSH/IFSHT Triennial Travel Grant; Evelyn Mackin Triennial Award; IFSHT/IFSSH International Teaching Grant)

Feedback from participants at these activities has been very encouraging. Reports of the projects will be placed in the IFSSH ezine.

IFSSH communications have improved, with the IFSSH Historian, David Warwick, overseeing new initiatives. A new website has been instituted by our webmaster, Santhosh Rajan, and a Twitter account is now in use (@IFSSHHand).

The Executive continue to work with the organisers of London 2022 and at this year's Delegates' Council Meeting the hosts of the 2025 Congress will be chosen.

Three groups have submitted bids:

- American Society for Surgery of the Hand and American Association for Hand Surgery (combined with American Society of Hand Therapists)
- Brazilian Society for Surgery of the Hand (combined with Brazilian Society of Hand Therapists)
- Colombian Association for Hand Surgery (combined with Colombian Association for Hand Therapy)

We look forward to our continued collaboration with the IFSHT.

XIV Congress IFSSH • Berlin, Germany • 17th – 21st June, 2019

www.ifssh-ifsht2019.com

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The following members of the Executive Committee were present on June 19, 2019 at the IFSHT Triennial Council Meeting in Berlin, Germany. With their signature, and initial on each page of these official minutes, they certify that these are a true and accurate representation of the proceedings of the IFSHT council meeting.

IFSHT Executive Committee Members 2016-2019 and 2019-2022

President: 2016-2019 Immediate Past-President: 2019-2022 WAJON, Anne Macquarie Date: 25 November 2019	President-Elect: 2016-2019 President: 2019-2022 GOLDSMITH, Nicola Date: 25 November 2019	Secretary General: 2016-2019 Secretary General: 2019-2022 HARDY, Maureen Date: 25 November 2019
Immediate Past-President: 2016-2019 EWALD, Sarah G. Date: 25 November 2019	Information Officer: 2016-2019 LI, Cecilia Date: 25 November 2019	Treasurer: 2016-2019 President Elect 2019-2022 BOINEAU, Peggy Date: 25 November 2019
Treasurer: 2019-2022 DOYAN, Stacey Date: 25 November 2019	Information Officer: 2019-2022 de KLERK, Susan Date: 25 November 2019	

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